

GLENWOOD TOWNSHIP

Regular Meeting

January 12, 2021 7 p.m.

Regular Meeting called to order by Chairman Laubach. Present: Jason Hagen, Matt Laubach, Greg Zarbok, David Sibell, Richard Vold, Mike Frederick, Mark Hoplin, Joe Cihlar, Melanie Cihlar. Via Zoom: Jason Hill (attorney).

Minutes of 12/22/2020 were read. Motion Hagen, second Zarbok to approve - passed.

Treasurer's Report was read by Richard Vold. Motion Hagen, second Zarbok - passed.

Motion Hagen, second Laubach to appoint David Sibell, Clerk to make selection of election judges for the March Township election - passed.

Discussion of State of Minnesota Road Improvement grant of \$75 million throughout the State. A separate grant up to \$1.25 million may be given to individual jurisdictions. Laubach spoke with Brian Giese, County Engineer, on the possibility of Selnes Road as a qualifying road for the grant. Selnes would remain a Township road, but must be brought to State standards and must be submitted by March 7, 2021. Issues with this would be 4-to-1 slopes on the road, so the Township would have to procure right of way on the south end of Selnes Road. Motion Hagen, second Zarbok to keep researching what it would take to make the grant happen by way of Giese - passed.

Jason Hill (attorney) joined the meeting.

Question regarding buildings on the right of way on the northwest side of Selnes Road owned by Bob and Loene Bowlin, which could be a right of way issue. Jason Hagen is to visit with Bob and Loene Bowlin in this regard.

Resolution 01122021 was brought forth from Jason Hill. Laubach read the resolution. Motion Hagen, second Zarbok to adopt the resolution - passed.

Jason Hill asked if the Board could hold a special meeting for the Comprehensive Plan on Thursday, January 28, 2021 at 7 p.m. Motion Laubach, second Hagen to do so - passed.

Jason Hill suggested a special meeting for a fee schedule for zoning on February 9, 2021 at 6:30 p.m. Motion Hagen, second Zarbok to do so - passed.

Discussion of charges by the County and the Township regarding permits and if there would be a problem with a double expense for the land owner. Jason Hill to look into the potential problem.

Discussion of gravel pits that are out of compliance by Hagen. Jason Hill will review the court order on gravel pits to see where the Township is at in this process.

Andy Olson deed discussed. Hill to check on the progress of that situation.

Jason Hill left the Zoom meeting.

Discussion of the Starbuck Fire Department billing. Board members will attend the Fire Department meeting on February 16, 2021.

Motion Hagen, second Zarbok to pay bills from check #7369 to #7385 in the amount of \$74,203.91 - passed.

Motion Laubach, second Hagen to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

GLENWOOD TOWNSHIP

Bimonthly Meeting

January 26, 2021 7:30 p.m.

Regular Bimonthly Meeting called to order by Chairman Laubach. Present: Jason Hagen, Matt Laubach, Greg Zarbok, David Sibell, Chris Bryce and Jason Hill (attorney)

Minutes of 01/21/2021 read. Motion Hagen, second Zarbok to approve - passed.

Discussion by Hagen of meeting with Bolin's on possible right of way issues. Hagen felt that the Bolin's would work with us on these issues. Hagen felt that the biggest issue that Bolin's had presently was County Road 17 changes by the County.

Discussion of grant being applied for and reconstructing Selnes Road in 2022.

Discussion of 210th (elevator road) and the possibility of construction and paving of the Town road from the elevator to the Leven Township line because Leven Township is applying for grant money going from County Road 28 to Glenwood Township line.

Laubach to call Giese (County engineer) to see where we are at on these issues.

Discussion of a paved approach on Rolling Acres Drive belonging to Brian Goranes. Hagen to check and approve as appropriate.

Discussion of the April 20, 2021 Assessment Meeting. Wacker (County Zoning) to be contacted by the Clerk that we will have this on Zoom and the Town Hall will be open.

Laubach requested an approach for 80 acres that he owns west of Gene Egdorf's property that needs an electrical service for an irrigator on 200th Street. Board to act on later.

Motion Hagen, second Zarbok to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township
Regular Monthly Meeting
February 9, 2021 7 p.m.

Meeting called to order by Chairman Laubach. Present: Matt Laubach, Jason Hagen, Greg Zarbok, Davie Sibell, Richard Vold, Mike Frederick.

The minutes of January 26, 2021 meeting were read. Motion Hagen, second Zarbok to approve - passed.

Treasurer report given by Vold. Current balance is \$556,942.47. Income was \$6,154.77 from Pope County tax settlement, plus a \$200.00 blading fee and two filing fees for a total of \$4.00. Motion Zarbok, second Hagen to approve - passed.

Discussion of taking over road stubs in the Meadow Heights addition by Laubach - no action.

Discussion of the Assessment Meeting. Laubach spoke to County Assessor Wacker. The meeting will be done via Zoom at the Township level and the Assessor office from Pope County will participate with no one present at the Town Hall.

Discussion of recommendation from the Zoning Board to approve the fee schedule. Motion Hagen to approve the fee schedule as presented, second Laubach -passed.

Ordinance 2021-02 adopting the fee schedule. Motion Zarbok, second Hagen -passed.

Motion Hagen, second Zarbok to approve Resolution 02092021, which is summary language - passed.

Discussion of Starbuck Fire Department meeting. Board members to attend the February 16, 2021 meeting.

Discussion of the web page for the Township. It will have e-mails plus the clerk's phone number included.

Motion Hagen, second Zarbok to pay bills from check #7386 through check #7398 in the amount of \$41,797.46 - passed.

Motion Hagen, second Zarbok to approve the Starbuck Fire Department contract through March 31, 2022 --passed.

Motion Hagen, second Laubach to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

GLENWOOD TOWNSHIP

Bimonthly/Budget Meeting

February 23, 2021 7 p.m.

Meeting called to order by Chairman Laubach. Present: Richard Vold, David Sibell, Matt Laubach, Jason Hagen and Greg Zarbok.

Minutes of January 9, 2021 were read. Motion Hagen, second Zarbok to approve - passed.

Discussion of the budget for presentation at the Annual Meeting.

Motion Hagen, second Zarbok to approve the signing of Treasurer Vold's books for the budget - passed.

Discussion of budget for the Annual Meeting and placement of figures for that on the computer.

Motion Hagen, second Zarbok to adjourn - passed.

Respectfully submitted,

David Sibell, Clerk
Glenwood Township

ANNUAL MEETING

Glenwood Township

March 9, 2021 8 p.m.

Board of Canvass met. Election judges were present: Kathy Schreck, Margaret Claeson and Rebecca Longtin. Town Board members Jason Hagen, Matt Laubach and Greg Zarbok convened to canvass the votes. Angela Hennen received 21 votes for Treasurer. Matt Laubach received 19 votes with 8 blank for his office of Supervisor. No write-ins.

Pledge of Allegiance was said. Present: Gene Egdorf, Mike Frederick, Bernie Klahssen, Chris Bryce, Matt Laubach, Angela Hennen, Greg Zarbok, Jason Hagen, David Sibell, Richard and Dorothy Vold.

Motion Mike Frederick, second Laubach to appoint Sibell as moderator of the meeting - passed.

Minutes of last Annual Meeting were read. Motion Laubach, second Bernie Klahssen to accept - passed.

Road report was given by Jason Hagen. All subordinate service districts have been completed. He stated there was very little snowplowing done, so very little loss of gravel. He also stated very few frost boils appearing presently. Mike Frederick has been out blading 207th which needs work. Also the aprons on 190th need to be addressed. Laubach is also looking at crack sealing for Halwood. Jason stated that the west side of the Township signing program is now completed. Jason also noted that all of the replacement signs in Glenwood Township are at the Pope County Highway Department. Hagen also stated that the blade needs new tires. Plumbing work done in the Town Hall is providing more water pressure. A sewer line was put in from the building to the septic tank. The plow truck had been purchased at \$27,500 as opposed to the original \$20,000 suggested.

Question by Gene Egdorf on possibly having something done with anhydrous vehicles breaking up the road in the fall of the year. A suggestion by Chris Bryce to talk to Ed Weispfennig at CF Industries to reroute some of the anhydrous traffic to County Road 21.

Discussion of vacation of roads - no action.

Motion Egdorf, second Laubach to leave gopher bounty at \$3 per gopher - passed.

Treasurer's report given by Vold. A handout was passed out to the public. Cash on hand as of 12/31/2020 was \$ 662,241.95.

1. CD - 6 month - \$17,470.99 (road and bridge).
2. CD - 6 month - \$18,557.94 (road and bridge).
3. CD - 12 month - \$14,032.54 (revenue).
4. CD in escrow - \$25,000.00 (solar removal).
5. CD in escrow - \$25,000.00 (solar removal).

Motion Frederick, second Hagen to accept Treasurer's report - passed.

Levy discussed. The 2020 levy was \$87,440.00 for general fund. Road and Bridge fund - \$71,460.00.

Fire fund - \$71,100.00. Total levy was \$230,000 for 2020.

Hagen was proposing a new levy of \$255,115.00 because of work needing to be done in the future; discussion of fire costs, pulling road shoulders in, expansion of the Town Hall. Motion Frederick, second Vold to approve an aggregate levy of \$255,115.00 - passed.

Motion Laubach, second Vold to have the next Annual Meeting on March 8, 2022 at 8 p.m. at the Glenwood Town Hall - passed.

Hospital report given by Sibell.

Reorganizational meeting was agreed upon by consensus for March 16, 2021 at 7 p.m.

Discussion of donations with \$2,200.00 aggregate amount agreed upon. Motion by Frederick, second Zarbok to do this - passed.

Motion Klahssen, second Hennen to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Bimonthly Meeting

Glenwood Township

March 23, 2021 at 7 p.m.

Meeting called to order by Chairman Laubach. Pledge of Allegiance said. Present: Greg Zarbok, Matt Laubach, David Sibell, Angela Hennen and Sam Goebel.

Minutes of 02/23/2021 read. Motion Zarbok, second Laubach - passed.

Treasurer's report given by Hennen.

Beginning balance 01/29/2021 of \$656,942.74.

Ending balance 02/26/2021 of \$598,458.40.

Deposits - 2 - \$400.00

Total ending balance 03/23/2021 of \$598,858.40.

Motion Zarbok, second Laubach to approve - passed.

Sam Goebel a resident of Meadow Heights presented to the meeting and asked why he was being billed \$20.00 per snow removal for 5 removals for a total of \$100.00. Laubach read a handwritten petition that was submitted a couple of years prior to this. Discussion of a variance on Township standards for accepting those road stubs in Meadow Heights. Discussion of the rate charged. Laubach explained we are looking at \$100.00 per hour for operation of the plow and the amount of time that it takes. Laubach suggested forming a subordinate service district to make the acquisitions happen. Laubach also suggested that Meadow Heights residents petition the Township.

Donations discussed. Motion Zarbock, second Laubach (passed) to split the \$2200.00 donation budget as:

Fair Board - \$500.00

Museum - \$500.00

Library - \$350.00

Food Shef - \$350.00

Pope County Humane Society - \$500.00

Discussion of levy. Motion Laubach, second Zarbok (passed) to approve the aggregate split of \$255,115.00 as follows:

General Fund - \$92,965.00

Road and Bridge - \$88,650.00

Fire Fund - \$73,500.00

Discussion of gravel and chloride. Sibell to run ads for both.

Discussion of the gas line placement on State Highway 29 for bridge construction and review of the documents.

Discussion of seal coating and crack filling for Lake Amelia Road and Halwood Road.

Discussion of road tour.

Motion Zarbok, second Laubach to pay bills from check #7399 to check #7421 in the amount of \$14,722.38 - passed.

Motion Zarbok, second Laubach to adjourn -passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular monthly meeting

April 13, 2021 7 p.m.

Pledge of Allegiance recited.

Meeting called to order by Chairman Laubach. Present: Matt Laubach, Jason Hagen, David Sibell, Greg Zarbok, Angela Hennen, Mike Frederick and Greg Nelson.

Treasurer's report given by Hennen.

Beginning balance 03/23/2021 = \$598,858.40

Ending balance 04/13/2021 = \$584,792.06

Motion by Hagen, second Zarbok to approve - passed.

Greg Nelson approached the Board asking if a "Watch for Children" sign could be put back up. Laubach stated that the "Watch for Children" signs were probably no longer legal. Greg Nelson also stated that there is a 90-degree curve sign with a speed plate on the bottom of 30 mph on 214th. Nelson felt that it should be 15 mph. Laubach stated that the road was designed for 30 mph, otherwise all of the rest of the road would be 55 mph.

Meadow Heights was brought up with no action taken.

Discussion of chloride. Motion Zarbok, second Hagen to accept the quote from Central Minnesota Dust Control based in Richmond, MN as the low quote -- passed.

Gravel quotes discussed. We will not adjourn the meeting and have a phone conference tomorrow 04/14/2021. (Central Specialties quote was \$15.25 per yard and Mike Brown's quote was \$7.80 per yard) -- awaiting third quote.

Discussion of chloride application for the entire length of Selnes Road and 210th from paving end up to the Town line (railbed) and also past the Town Hall and west past Kraemer Demolition to the top of the hill past Kraemer's. No action taken.

Sibell instructed to run ad for people who want to procure chloride in front of their residence.

Hennen asked the Board if she could procure the CTAS (City Township Accounting System) for \$300.00. Motion Hagen, second Zarbok to allow -- passed.

Discussion of crack filling and seal-coating. Laubach stated that he wanted to crack fill Memorial Drive, Pezhekee Road and 190th. One of which would be eventually seal-coated. Laubach to have Giese (County Engineer) inspect the roads and advise.

Discussion of line road maintenance. Hagen had a number of papers not signed by the City. He will present them to the City and if there is no action, Hagen wants to give the documents to Jason Hill (Township lawyer).

Discussion of delaying the regular meeting on 05/11/2021 so members can attend the City of Glenwood meeting which takes place the same date and time as the Glenwood Township meeting.

Motion Hagen, second Zarbok to pay bills from check# 7422 to check #7435 (this includes FICA payment and PARA payment) in the amount of \$26,478.97 -- passed.

Meeting to be continued on 04/14/2021 with a conference call.

Conference call started at 8 p.m. on 04/14/2021. Motion Hagen, second Zarbok to accept Mike Brown's quote of \$7.80 per yard of gravel as the low quote of the three (Central Specialities, Brown Excavating, Sondrol Gravel). Two votes - yea Laubach - nay -- passed.

Hagen discussed the possibility of having a sander plus wing blade platform built for the Township truck and the blade. Hagen explained that the wing blade unit was \$1023.00 and the sander unit was \$2066.00. He stated that Mike Goettsch of Grove Lake would perform the work. Motion Zarbok, second Laubach to have Goettsch perform the work and deliver to the Town Hall -- passed.

Hagen stated that Jason Hill will have an agreement ready to approach the City of Glenwood for Town line roads. Hill will also have a separate one for Leven Township.

Motion Hagen, second Zarbok to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

GLENWOOD TOWNSHIP

Bimonthly Meeting

April 26, 2021 7 p.m.

Pledge of Allegiance

Meeting called to order by Chairman Laubach.

PRESENT: Greg Zarbok, Matt Laubach, Jason Hagen, David Sibell, Connie and Leon Wussow

Minutes of 04/13/2021 read. Motion Hagen, second Zarbok to approve - passed.

Connie and Leon Wussow approached the Board regarding signage by the Lake Amelia cleaning station. Connie requested permission to replace the signs indicating milfoil and zebra mussels on Lake Amelia. (Sign placement may vary from the original placement site). Laubach read MN Statue #169.107 from Jason Hill (attorney) and statement from Brian Giese stating that the signs are not to be on the right-of-way. Laubach stated that we could give permission to place them on the Township right-of-way. Wussow's were instructed to call Gopher One before placing the signs. Motion Hagen, second Laubach to approve replacing updated signs by the cleaning station and on 160th - passed.

Discussion of 160th improvement by MN State Park funding standards. Giese explained to Laubach that Glenwood Township would have to spend \$5000 (our share of \$10,00 with Leven Township) for engineering of this shared Township road. Motion Hagen, second Zarbok to approve this expenditure - passed. Giese had questioned Laubach on just doing "bump-outs" or going down to the easements on the paving project. Giese felt that by going down to the easements, it would cost an extra \$6,500. Consensus by the Board to stay with the 2 foot "bump-out".

Township line roads discussed by Hagen. Jason Hill (attorney) wants to put together one agreement with the City of Glenwood with Jason Hagen giving to Hill finer points on some of the particular roads. Hagen stated that we will not delay our next meeting because Hill wants to send this agreement to the City of Glenwood before the City's meeting.

Discussion of property line question on Halwood Drive. According to Hagen, we have no fence line rule. The only thing we have is right-of-way 100 feet off of Halwood Drive.

Request by Dale Elwood for obtaining gravel and blading on a cart-way (218th). No action by the Board. Hagen will contact Elwood and refer him to a contractor.

Discussion of crack filling. Laubach stated that Giese had given him an opinion to not do crack filling this year.

Speed signs discussed. Paperwork to be filled out at next meeting.

Discussion of Clerk/Treasurer duties. Hagen suggested Sibell getting bills to Hennen by the 4th of the month. Bills would be submitted monthly by Township staff. Hennen would process them for the

second Tuesday meeting.

Discussion on a plan for paved roads going forward. Road projects to be discussed at the next Regular Meeting. Laubach to speak to Giese on a grant for having Township paved roads set up in order of need.

Website discussed.

Motion Hagen, second Zarbok to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Meeting

May 11, 2021 7 p.m.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. Present: Jason Hagen, David Sibell, Greg Zarbok, Angela Hennen, Mike Frederick and Matt Laubach. Via Zoom: Jason Hill, attorney

Minutes of April 26, 2021 read. Motion Hagen, second Zarbok to approve - passed.

Jason Hill, attorney, took questions via Zoom from Laubach as to people putting in approaches without permission from the Township. Hill stated that there are criminal/civil penalties for people doing this. Hagen stated that in the past we have been out to survey the suggested approach and have approved with drainage conditions and any other issues had also been addressed. Laubach asked for a draft letter from Hill to send out to persons who have done this.

Hagen asked Hill for the process going on with the Town line roads with the City of Glenwood and Leven Township. Hill stated that by MN Statue, the Town and the City are supposed to have an agreement. He has a draft ready but needed measurements of the concerned roads.

Hill left Zoom meeting.

Treasurer report given by Hennen.

Beginning balance was \$662,241.95 with receipts of \$53,105.66. Dispersemensts of \$157,971.98. Leaving ending balance of \$557,375.63.

Motion Zarbok, second Hagen to approve Treasurer report - passed.

Hagen stated that Barry Bouwman wants to come to our meeting to discuss zoning issues at next meeting.

Discussed 160th on the mill and overlay project. The Township has no preference as to when it will be completed this year.

Discussion of 255th of the \$105,000 owed Riley Bros on completion of the wear course of paving.

Discussion of chloride. Sibell to contact Chad Barsness informing him that the Township will be putting on choloride on the length of Selnes Road. Sibell to ask Barsness if he wants the check that was sent torn up, sent back, etc.

Discussion of construction, mill and overlay of Pezhekee Road. Discussion of boring paved roads to see where they fall for need of work. Laubach to call boring company to complete this work.

Discussion of Town line road agreement. Hagen suggested on Memorial Drive, that we go up from Whittemore Drive and the City of Glenwood would have to maintain from Whittemore Drive back to

State Highway 104.

Board to look over Hill's draft letter to the City of Glenwood.

Motion Zarbok, second Hagen to pay bills from check #7436 to #7450 in the amount of \$9,180.56.

Motion Zarbok, second Laubach to adjourn.

Respectfully Submitted,

David Sibell

Glenwood Township Clerk

Glenwood Township

Bimonthly Meeting

May 25, 2021 7 p.m.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. Present: Jason Hagen, Greg Zarbok, Matt Laubach, David Sibell and Barry Bouwman.

Minutes of May 11, 2021 were read. Motion Zarbok, second Hagen - passed.

Sibell contacted Chad Barsness on a chloride check payment that he had sent. Because the Township will provide chloride to all of Selnes Road, Mr. Barsness was told we will send back his check or tear it up. Barsness said to tear it up, which was done.

Discussion of graveling for chloride. Presently Mike Brown has graveled 210th, Selnes Road, Whittemore Drive and 180th. This work is all completed.

Discussion of internet website. Hagen is still working on this.

Discussion of Town Hall insurance change. Documents were reviewed by the Board. Township Resolution #05-25-2021 to go from \$100,000 to \$149,141 for insurance on the Town Hall. Motion Hagen, second Zarbok to do so - passed.

Braum Intertech has been contacted by Laubach to do borings on the Township paved roads. Pezehkee Road, Memorial Drive, 190th, 270th have been named to have this done. It will be \$7,881.00 to perform these borings. In doing this, the Township feels it will position itself for grant money. Motion Hagen, second Zarbok to have Braum Intertech perform this service - passed.

Barry Bouwman (County zoning officer) approached the Board on zoning issues. Discussion of a fence that is being constructed by Aaron Marthaler on Halwood Road. Discussion of storm water and landscaping plans that are being looked at by Pope County and Glenwood Township. Discussion of gravel pits and how to see that reclamation actually takes place. Hagen suggested having a yearly review of each of the gravel pits in Glenwood Township. Suggestion by Laubach to do one pit at a time. A suggestion was also made to start with the Hancock Gravel pit.

Motion Hagen, second Zarbok to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Meeting

June 8, 2021 7 p.m.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. PRESENT: Mike Frederick, Jason Hagen, Greg Zarbok, David Sibell and Matt Laubach.

Minutes from May 25, 2021 read. Motion Hagen, second Zarbok to approve - passed.

Treasurer report given by Angela Hennen.

Beginning balance as of 06/06/2021 - \$662,241.95.

Ending balance - \$548,218.52.

Motion Laubach, second Hagen to approve - passed.

Damage to Township shop door discussed. Country Boys submitted a quote of \$655.00. Motion Hagen, second Zarbok to approve the repair - passed.

Chloride discussed. Zarbok had called Crow River Construction to complete the chloride project because Central MN Dust wasn't able to complete the project on time. Motion Laubach, second Zarbok to chloride the entire length of Selnes Road - passed.

Discussion of gravel. Sibell to send City of Glenwood a statement for on half of the yards of gravel applied on 210th.

Signs discussed. Matt Ogdahl, Pope County sign man, will put up signs on 195th.

Hagen stated that we will have a zoning hearing for variants on gravel pits at 6 p.m. and at 6:30 p.m. a hearing for conditional use.

Mowing discussed by Laubach. He stated they will be starting in two weeks.

Discussion of approaches being put in without Board consent. Board will be compiling a list of people who have done this. Jason Hill (Township attorney) will be contacted to draft a letter.

Motion Zarbok, second Hagen to pay bills from check #7451 to check #7460 in the amount of \$4,550.99 - passed.

Motion Hagen, second Laubach to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

GLENWOOD TOWNSHIP
Bimonthly Meeting
June 22, 2021 7 p.m.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. Present: Jason Hagen, David Sibell, Matt Laubach, Greg Zarbok and Alan Bryce.

Motion Hagen, second Zarbok to approve minutes from June 8, 2021 - passed.

Graveling discussed. Hagen had spoken to Jim Jenson from Leven Township about the 160th Town line road. Glenwood Township will gravel 160th.

Mowing discussed by Laubach. He stated mowing would start on June 23rd.

Pope County sign man, Matt Ogdahl, has all the signs erected for the season. Laubach stated that Ogdahl will do the signs on the roads around Lake Amelia.

Chloride discussed. Total bills are in. Central Dust was \$5,500.00. Crow River Dust Control was \$6,127.82.

Discussion of 255th. Wear-coat paving is completed. Shouldering has not been done because Riley Bros. Construction didn't want to scuff the new paving. Tim Thomas had spoke to Laubach that the project is not completed and that we should be charging \$900 per day for non-completion. Thomas also had concerns about water drainage which the Board felt had been correctly done. Thomas told Laubach that he is putting together a list of things that he felt still needed to be done on 255th. Also Thomas was complaining about a leaking hydrant that belongs to Thomas that he feels the Township should be responsible for. Laubach contacted Township attorney, Jason Hill, on these issues. Hill will be getting back to us.

Discussion of gravel pits. Alan Bryce had stopped by the meeting expressing concern that reclamation has not been done in the gravel pits for years.

Hagen stated that the Township website is up and running. Sibell to run ad in the Pope County Tribune notifying the public of such.

Motion Zarbok, second Hagen to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Meeting

July 13, 2021 7 p.m.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. Present: Matt Laubach, Jason Hagen, David Sibell, Greg Zarbok, Angela Hennen, Jason Hill (Glenwood Township attorney), Mike Frederick, Clarence Swenson, Betty Swenson, Bonna Berg, Bruce Berg, Megan Goebel and her son (brought in gopher feet).

Minutes read from June 22, 2021. Motion Hagen, second Zarbok with approval of the interchange of names from Tim Thomas to Tom Klemenhausen - passed.

Treasurer report given by Hennen - Total ending balance as of 7-7-21 of \$765,198.62. Motion Zarbok, second Hagen to approve - passed.

Bruce and Bonna Berg came to the meeting to express concerns regarding 270th and Mikkelson Drive. Mrs. Berg stated that William O'Leary had been using the road improperly by dumping river rock onto the pavement and dragging trees across the road causing damage to the road. An inspection will be done by the Town Board members. Jason Hill (attorney) will receive instructions as to how the Board wants to proceed on this issue.

Discussion with attorney Hill on the permitting process that had taken place at the previous permit hearings earlier this evening.

Discussion of road approaches. Hill to send a letter to the Township of the people putting in approaches without Township approval.

Discussion of Town line roads. Presently no check has been received from the City of Glenwood for the graveling of 210th. Hagen will send attorney Hill the town roads in question and Hill will followup.

Discussion with Hill regarding status of Andy Olson property on 210th. Motion Hagen, second Zarbok to have a quick claim deed drawn up with Andy Olson on the property in question - passed.

Discussion of 255th ditch drain near the property of Tim Thomas. Ditch drain has been inspected and is flowing. No action taken.

Mowing - Laubach stated that mowing has been completed.

Spraying - Zarbok to address this issue. Township will budget for spraying next year in 2022.

Discussion of chairs that had been purchased for \$40.00 for the entire bunch by the Township from

Benson Bowler for excess public seating for the back of the Township Hall room.

Motion Hagen, second Zarbok to replace a tire on the Township blade and purchase a rim also - passed.

Hagen stated that the Township will have some tree removal done on Memorial Drive by Mighty Oaks Tree Service.

Motion Laubach, second Hagen to spray all gravel along with 190th and Pezhekee Road - passed.

Motion Hagen, second Zarbok to replace the two front benches of public seating in the Hall with eight chairs. Zarbok to check regarding replacement - passed.

There was a complaint on chloride on the corner of the intersection south of the Town Hall in regard to excess dust. Laubach to followup on this.

Motion Hagen, second Laubach to pay bills from check #7461 to check #7487 in the amount of \$110,936.98 - passed.

Motion Hagen, second Zarbock to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Bimonthly Meeting

July 27, 2021 7 p.m.

Pledge of Allegiance.

Meeting call to order by Chairman Laubach. Present: Richard and Rita Benson, James Fischer, Scott Tempel, Steve Claussen, Bob Bowlin, David Sibell, Greg Zarbok and Matt Laubach.

Minutes of 7-13-21 were read. Motion Zarbok - passed.

Laubach read Township attorney Hill's opinion in regard to the "playground" on County Rd 17 and Shady Oaks Rd. Glenwood Township should not have an issue with vacating that property. Motion Zarbok, based on the information presented by attorney Klecker (for the Claussen's), the Town would not object to the vacation of the dedicated "playground" - passed.

Discussion of solar garden south of Lake Amelia on the Fischer property. Motion Zarbok to approve Resolution #07272021 for the solar garden - passed.

Discussion of draft letter from attorney Hill for placement of driveways without Township approval - no action taken.

Bob Bowlin addressed the Board regarding Township support for road issues on Selnes Rd and County Rd 17 - no action.

Discussion of Resolution #07272021B on ARPA funds (grant money). Motion Zarbok to accept - passed.

The spraying completed had been discussed.

Discussion of the new chairs for the Town Hall that Zarbok had procured. He had difficulty with an incomplete order being sent which the Town will reject.

Motion Zarbok to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township
Monthly Meeting
August 10, 2021 7:10 PM

Pledge of Allegiance

Meeting called to order by Chairman Laubach. Present: Matt Laubach, Greg Zarbok, Jason Hagen, Mike Frederick, Angela Hennen

Minutes of 7-27-2021 were read. Motion Zarbok – Second Hagen – Passed

Variance and Conditional Use Permit for Arneson/Riley Bros Construction Inc – The Glenwood Township Planning Commission’s recommendation is to deny permit. Motioned Hagen to Deny the Applicant’s request, based on the applicants lack of demonstrating the existence of practical difficulties sufficient to approve the requested variances. Second by Zarbok - Passed

Resolution 08102021 – Resolution Denying Variances and a Conditional Use Permit for 17100 210th Avenue – Motioned Hagen to authorize Resolution 08102021 at a later date, Second Zarbok – Passed

Discussion of irrigators spraying onto town roads. Matt stated that will need to get our irrigator ordinance over to attorney Hill. Hagen to find and send ordinance. Board will need to decide which irrigators need to be addressed – no action

Road Report – discussion of Braun testing review on the asphalt roads – no action

Treasure’s Report – current balance - \$659,137.30. Discussion of some checks still not clearing account yet. Motion Hagen to approve the treasure’s report, Second Zarbok – Passed

Discussion of winter propane contract from McMahon oil – Hagen Motioned to contract 955 gallons at 1.499 per gal paid up front for \$1431.55. Second Zarbok – Passed

Motioned Hagen Second Zarbok to pay bills – Passed

Motioned Hagen Second Zarbok to adjourn - Passed

Glenwood Township

Bimonthly Meeting

August 24, 2021 7 p.m.

Pledge of Allegiance

Meeting called to order by Chairman Laubach. Present: Greg Zarbok, David Sibell, Jason Hagen and Matt Laubach.

Minutes of August 10, 2021 were read. Motion Zarbok, second Laubach to approve - passed.

Discussion of 255th. Riley Brothers have not completed the "punch list" of things that need to be done. Riley's also have a balance that will be paid when the project is completed. Laubach sent an e-mail to Klemenhagen and Riley Brothers on the issue.

Laubach and Town Board members went through the AARP application process at the meeting. (Recovery plan money from the Federal Government).

Hagen suggested splitting up the Township into thirds as each supervisor's responsibility for the Township business. He marked out a map at the Town Hall for the three supervisors showing the split amongst them.

Discussion by Hagen of Central Specialities possibly putting in a solar farm on Parcel #09-0314-001 (next to the FAST maintenance building to the east) and letting the Board know what might be applied for. Hagen also suggested screening (effectively putting the Township's stamp) on the solar panels placed should it come to fruition.

Discussion of storage units requested on Selnes Drive. The County will have a hearing on August 26, 2021.

Motion Zarbok, second Hagen to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Meeting

September 14, 2021 7 p.m.

Pledge of Allegiance

Meeting called to order by Chairman Laubach. Present: Jason Hagen, Mike Frederick, David Sibell, Bob Bowlin, Bernie Klahsen, Mike Brown, Leslie Brown, Greg Zarbok, Matt Laubach and Angela Hennen.

Minutes of 8-24-21 meeting read. Motion Laubach, second Hagen to approve - passed.

Bob Bowlin approached the Board with some questions regarding Selnes Road. Laubach stated that the Board was looking for grant money and also having to look for easements along Selnes Road if grant money would indeed come in.

Discussion of salt sand for winter. Laubach to followup with County Engineer.

Discussion of snowplow truck service. Hagen stated that tires would cost \$305.00 each and \$2700 is the quote for all the tires needing replacement at this time. Also discussed lights for the truck. Hagen to followup on the lighting. Motion Zarbok, second Hagen to replace the rear tires on the snowplow truck - passed. Hagen also to followup on service and DOT inspection.

Discussion of 255th and the "punch list" that has not been completed. Riley Brothers contract copy to be sent to Jason Hill, Township Attorney.

Zoning officer was discussed. Hometown Title has been contacted about the possibility of taking on this work.

The Township blade tires was discussed. A new rim will be \$1338.00. Mike Frederick to followup on this. Motion Hagen, second Laubauch to purchase a new rim for the Township blade - passed. Frederick to order two sets of cutting edges for the blade.

Question by Klahssen regarding reclamation of other gravel pits. Hagen stated that Hancock Concrete is working on theirs and others are being followed up on.

Discussion by Mike Brown as to why he is shut down and other contractors are still operating with no permits. Hagen stated that we began the process regarding gravel pit permits and that Mike Brown had gone into a non-permitted parcel, thus the commencement of the process.

Treasurer Report given by Angela Hennen.

Beginning balance - \$662,241.95. Ending balance - \$641,801.28.

Discussion of bond due on 9-30-21. Motion Hagen, second Zarbok to move the \$17,000 Road and Bridge CD to the checking account - passed.

Motion Zarbok, second Laubach to approve Treasurer Report - passed.

Motion Hagen, second Zarbock to pay bills from check #7503 to check #7518 in the amount of \$21,920.99 - passed.

Motion Zarbok, second Hagen to adjourn - passed.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Township

Sept, 28, 2021

Bimontly Meeting

7:00 PM.

Recognition party held for former Board member Jerry Fettig prior to meeting.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. Present: Greg Zarbok, Matt Laubach, Jason Hagen, Mike O'Leary, David Sibell, Mark Gorres.

Minutes of Sept. 14, 2021 read. Motion Hagen, second Zarbok to accept.- passed.

Mike O'Leary approached the Board and discussed the Township building of roads 275th and 215th. Mike stated that a driveway has been built off the turn-around towards 273rd. Mike stated that there was a cable barrier at the end of the turn-around that had been removed. He stated that now there is a driveway that was never approved by the people of the subordinate service district nor the Town Board. Laubach stated that the Township lawyer, Jason Hill, had been contacted and a letter will be sent to the landowner telling them that they have an unapproved driveway.

Mark Gorres approached the Board because of a culvert that lets water run through onto their property. Mark was wondering if the south end of the culvert (Mikkelson Drive) could be dammed up for a slower release of water (#09-0670-000). Laubach told Mark to contact property owners Schwartz Brothers to see if they could make some kind of block to slow the water down. Hagen suggested putting a tile line on Mark Gorres' property instead of pushing water against the road, because of it gets too high, it will soak the road and the Township would have to release the water onto Mark's property.

Discussion of 255th. Laubach stated that Riley Brothers removed the existing hydrant, covered it up, and didn't complete the "punch list". Laubach had spoken to Attorney Hill about punitive damages against Riley Brothers. Motion Hagen, second Zarbok to give Laubach and Jason Hill, Township Attorney, the right to pursue punitive damages against Riley Brothers starting presently - passed.

Discussion of general zoning.

Discussion of 160th of which the project has been completed. This is done with no striping presently.

Truck and blade discussed. No action or maintenance on it yet.

Motion Hagen, second Zarbok to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Meeting

October 12, 2021 7 p.m.

Meeting called to order by Vice-Chairman Jason Hagen. Present: Jason Hagen, Greg Zarbok, David Sibell and Angela Hennen.

Minutes of 9-18-21 read. Motion Zarbok, second Hagen to approve - passed.

Discussion of AARP federal grant money. Hagen stated that Chairman Matt Laubach had corrected the budget error and resubmitted this request.

Treasurer report given by Treasurer Angela Hennen. As of 10-21-2021 -

Beginning balance - \$662,241.95

Ending balance - \$622,406.38

Motion Zarbok, second Hagen to accept - passed.

Discussion of transfer of money from 270th account. Hagen felt that before the Annual Meeting we will deal with this.

PERA change on buy-back purchase of time discussed. No action taken.

Mike Frederick discussed Leven Township sending a bill through State Representative Paul Anderson for graveling done on Elevator Road for reimbursement by the State of Minnesota. No action was taken.

Motion Zarbok, second Hagen to have Clerk David Sibell purchase a new Minute Book - Passed.

Motion Hagen, second Zarbok to pay bills from check #7519 to #7533 in the amount of \$58,932.91 - passed.

Motion Zarbok, second Hagen to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Monthly Meeting

November 9, 2021 7 p.m.

Pledge of Allegiance

Meeting called to order by Chairman Laubach. Present: Mike Frederick, Greg Zarbok, Matt Laubach, Jason Hagen, David Sibell and Angela Hennen.

Minutes of 10-26-21 read. Motion Hagen, second Zarbok to approve - passed.

Discussion of road vacation off from Halwood Drive. Hagen spoke to Adam Gibson and advised him as to the process that is involved with this. It is in Mr. Gibson's interest to get back to the Township should this occur.

Discussion of public hearing by Pope County in regard to changing zoning descriptions along Memorial Drive and Highway 55 on 11-18-21 at 6 p.m. Hagen wanted the Town Board members to attend this hearing and they will do so.

Road right-of-way discussed on the south side of 210th against the City of Glenwood's jurisdiction. Hagen wants to have legal right-of-way determined off from the three-quarter deed on 210th. He also wants to address right-of-way on Selnes Road and a cease and desist order against Dunnick Construction. He will speak to Attorney Hill regarding all of these issues.

Discussion of Resolution 11092121 to designate the polling site for 2022. Motion Hagen, second Zarbok to approve - passed.

Treasurer report given by Angela Hennen.

As of 11-6-21 the beginning balance is \$662,241.95.

Ending balance is \$647,574.35.

Motion Zarbock, second Hagen to approve - passed.

Discussion of a rutting issue of Township roads 165th, 185th and 195th by farmers harvesting crops. Mike Frederick has been out to address this problem.

Hydrant on 255th discussed. Hagen wants a clause inserted before closure of the project that the hydrant will be fixed should a problem arise. Hagen to have Attorney Hill draft the form.

Motion Zarbok, second Hagen to pay bills from check #7534 to check #7550 in the amount of \$8,158.50 - passed.

Motion Hagen, second Zarbok to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Bimonthly Meeting

November 23, 2021 7 p.m.

Pledge of Allegiance

Meeting called to order by Chairman Laubach. Present: Greg Zarbok, Angela Hennen, Jason Hagen, Matt Laubach, David Sibell, James Rinsem and Phil Scharmer.

Minutes of 11-29-21 read. Motion Zarbok, second Hagen to approve the Minutes - passed.

James Rinsem who lives off 221st and 207th (north of Phil Serrin property just to the west of Highway 104) came to the meeting with complaints of a farmer running over markers that were placed on the edge of the roadway running southward off 207th. Rinsem stated that the farmer runs off the edge of the road and breaks up the shoulder bed. Laubach stated that this is not a Town road. If markers were put up on a Town road, that would not be allowed. Laubach felt that there is an easement through the cartway and he will back-check.

Discussion of the subordinate service district procedures. Record book was reviewed for discrepancies. Sibell will bring more material to the next meeting.

Motion Zarbok, second Hagen to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk

Glenwood Township

Regular Meeting

December 14, 2021 7 p.m.

Pledge of Allegiance.

Meeting called to order by Chairman Laubach. Present: Mike Frederick, Greg Zarbok, Matt Laubach, Jason Hagen, David Sibell, Angela Hennen, Bernie Klaahsen, Matt, Pat and Chris Jones.

Minutes of 11-23-2021 read. Motion Zarbok, second Hagen to approve - passed.

Bernie Klaahsen came to the meeting to inquire how permits were progressing. Hagen explained that Township Attorney Jason Hill has been looking into the applications that have submitted to the Township. Question by Klaahsen on the time lines that gravel pit operators have been given. Hagen felt that these would be in place by the end of January 2022.

Jones came to the meeting about a road that had been built on to the cul-de-sac off from 215th to the east of 270th. Their concern was that this was not part of the service district and that the property owner would have access from 273rd. They had a concern about a sink hole on the NE side of 215th. Consensus of the Board with no action on the enhanced approach (09-1303-000) and (09-0132-002) off those parcels. Both parcels are part of the subordinate service district. Consensus of the Board to have Jones fix the sink hole.

Discussion of annexation by the City of Glenwood on parcels (09-0274-001) and (09-0233-000) - no action taken.

Discussion of Riley Brothers billing of \$101,034 on 255th. Hagen stated that the hydrant by Tim Thomas's should be fixed prior to paying the bill on the advice of Jason Hill, Township Attorney. Further discussion on the status of the hydrant as to whether it would affect paying this bill or not. Billing to be held for two weeks to the Bimonthly Meeting after the issue is decided upon.

Treasurer Report given by Hennen.

Beginning balance was \$662,241.95.

As of 12-12-2021 ending balance is \$656,905.89.

Motion Hagen, second Zarbok to approve - passed.

Discussion of Collateral Securities Certificate to be signed for Eagle Bank. Motion Hagen, second Zarbok to have Sibell contact Eagle Bank President Erick Gandrud to come to the next meeting to explain this form - passed.

Discussion by Zarbok of a complaint from Mr. and Mrs. Clarence Swenson of residents pushing snow across the road on Mickelson Drive. Board will monitor the snow problem this winter - no action taken.

Motion Zarbok, second Hagen to pay bills from check #7552 to check #7565 in the amount of \$15,389.04
- passed.

Respectfully submitted,

David Sibell

Glenwood Township Clerk

Glenwood Township

Bimonthly Meeting

December 28, 2021

Pledge of Allegiance

Meeting called to order by Chairman Laubach. Present: Greg Zarbok, Matt Laubach, David Sibell, Jason Hagen and Erick Gandrud.

Discussion of hydrant issue on 255th. Hagen stated there is a new pipe under the road and it is a question or not whether water is running through it. Mike from Land Team told Hagen that if there are any issues with this, there is a warranty on the road under contract. Motion Hagen, second Zarbok to pay the final billing from Riley Brothers on the 255th project - passed.

Gandrud approached the Board to explain the collateral securities document from Eagle Bank. He stated that the FDIC covers money in the bank up to \$250,000, and that we do have a couple additional collateral agreements from Eagle Bank. Presently, we are \$921,717.00, which makes the Township \$10,000 short on the securities agreement which is supposed to be covered at 110%. Motion Hagen, second Zarbok to sign the collateral securities document for Eagle Bank - passed.

Discussion of right-of-way ordinance compiled by Jason Hill, Township attorney. Jason Hill will be invited to a meeting in 2022 to discuss urban township right-of-way and also pivot irrigation systems.

XCel notice on electric rates reviewed by the Board.

Motion Zarbok, second Hagen to adjourn.

Respectfully submitted,

David Sibell
Glenwood Township Clerk